

Music Teacher Part Time - Elementary Education

St. Thomas More School is seeking a highly motivated, hard-working, friendly team player for this position. Applicants must be a practicing Roman Catholic and have a strong musical background, with elementary level educational experience preferred. Our ideal candidate is enthusiastic, flexible and can think on the spot to problem solve. He or she has a positive and patient attitude and can inspire students to see how they will apply their musical gifts in the future.

Essential Duties

1. Create instructional resources for use in the classroom.
2. Plan, prepare and deliver instructional activities.
3. Create positive educational climate for students to learn in.
4. Meet course and school-wide student performance goals.
5. Participate in ongoing training sessions.
6. Create lesson plans and modify accordingly throughout the year.
7. Maintain grade books.
8. Create lesson plans.
9. Integrate competencies, goals, and objectives into lesson plans.
10. Utilize curricula that reflect the diverse educational, cultural, and linguistic backgrounds of the students served.
11. Develop incentives to keep participants in class.
12. Develop professional relationships with other agencies and programs.
13. Establish and communicate clear objectives for all learning activities.
14. Observe and evaluate student's performance.
15. Meet/communicate with parents.
16. Establish and enforce rules for behavior and procedures for maintaining order among the students for whom they are responsible.

Other Duties

1. Maintains professional competence by attending staff development programs, curriculum development meetings and other professional activities.
2. Participates in various student and parent activities which occur in school including student clubs and after-school activities.
3. Creates an effective learning environment through functional and attractive displays, bulletin boards, and activity/learning centers.
4. Performs any other related duties as assigned by the Principal or other appropriate administrator.
5. Directs the school choirs, creating a Christmas program and spring concert, and assists with the school musical.

Job Requirements

Promotes Catholic Identity and nurtures the education of students by planning and tailoring courses of study; monitoring, assisting with, and correcting, academic efforts; providing a safe environment conducive to learning; keeping parents informed.

Job Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. This individual must be able to observe all their students and maintain discipline within the class. In addition to students, they interact with parents, other teachers and school administrators.

Application Instructions

Please send letter of interest, resume, copy of teacher's license, three letters of recommendation, and completed application to jobopenings@stm-school.com.